



भा.कृ.अनु.प.–राष्ट्रीय लीची अनुसंधान केन्द्र

ICAR-NATIONAL RESEARCH CENTRE ON LITCHI

AN ISO 9001:2008 Certified Institute

(भारतीय कृषि अनुसंधान परिषद, कृषि मंत्रालय)

(Indian Council of Agricultural Research, Ministry of Agriculture)

मुशहरी प्रक्षेत्र, मुशहरी, मुजफ्फरपुर–842002 (बिहार) भारत

Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India

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Dated: 25.10.2017

Notice Inviting Tender

(Tender No.NRCL-09/2017)

Supply of Talcum powder, micronized, bio-fertilizer grade having magnesium and silica at ICAR-NRC on Litchi, Muzaffarpur.

Director, ICAR-NRC on Litchi, Muzaffarpur invites **online quotation** for supply Micronized, Bio-fertilizer grade Talcum Powder having magnesium & silica from interested and eligible suppliers at ICAR-National Research Centre on Litchi, Muzaffarpur.

Tender ID	2017_DARE_257266
Tender Fee	Nil
EMD	Rs.5,000/- (Rupees five thousand only)

Critical Dates:

Published Date	30/10/17 at 14:00 hours	Bid Opening Date	27/11/17 at 14:30 hours
Document Download/ Sale Start date	31/10/17 at 14:00 hours	Document Download/ Sale End date	25/11/17 at 14:00 hours
Bid Submission Start Date	31/10/17 at 14:00 hours	Bid Submission End Date	25/11/17 at 14:00 hours

The bids are to be submitted online through Central Public Procurement Portal only (www.eprocure.gov.in). Bids in any other form will not be accepted. Any corrigendum, addendum, extension, etc. will be issued only through eProcurement portal and information will be uploaded on Institutes website only www.nrclitchi.org.

Administrative Officer
ICAR-NRCL, Muzaffarpur
Abhishek.yadav@icar.gov.in

Instruction to bidders

1. Bid shall be submitted **online** only at **CPPP website: <https://eprocure.gov.in/eprocure/app>**. Offline bids or bids through any other means will not be accepted.
2. The complete bidding process in online. Bidders should be possession of valid Digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.
3. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the ‘Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.
4. **EMD Payment & Tender Fee:**

The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs.5,000/- (Rupees five thousand only) & Tender fee of Rs 1,000/- (Rupees One thousand only) by way of demand drafts or Bank Guarantee only. The demand drafts or Bank Guarantee shall be drawn in favour of “**ICAR Unit-NRCL, Muzaffarpur**” payable at **State Bank of India, Mushahari, Muzaffarpur (Branch Code-14283)**. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. **The demand drafts or Bank Guarantee for EMD or Tender Fee (wherever applicable) must deliver to NRCL, Muzaffarpur on or before last date/time of Bid Submission.**

 - a) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the institute in respect of any previous work will be entertained.
 - b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
 - c) The Tenders without Earnest Money will be summarily rejected.

- d) The Firm who are registered with National Small Industries Corporation (NSIC)/ or Small Scale Industries (SSI) are exempted to submit the EMD (copy of registration must be provide along with technical bid).
 - e) No Claim shall lie against the NRCL in respect of erosion in the value or interest on the amount of EMD.
 - f) The EMD, in case of successful bidders shall be returned after submission of performance security and in case of unsuccessful Bidders shall be retained by the Purchaser, up to a maximum period of 06 months from the date of opening of the Bids or till the finalization of the tender, whichever is later. The bid security shall be refunded to the unsuccessful tenderers on written request. No interest will be payable by the NRCL authorities on the EMD.
5. The Hard copy of original document in respect of cost of tender document, earnest money deposit etc. must be delivered to the NRCL, Muzaffarpur on or before last date/time of Bid Submission as mentioned above. The bid without EMD will be summarily rejected.
6. **Submission of Tender:**
The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.
7. The financial bid is to be filled in format provided and after due signature and stamp it is to be scanned and uploaded in the column for Financial Bid.

General Terms & Conditions

1. The quotation must be in the form furnished by Procuring Entity and should free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Quotation written in pencil will not be considered.

2. The Government of India reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
3. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have **NSIC/MSE/MSI/DGS&D Certificate** please attached it to the quotation. Mention your registration details.
4. Complete details and **ISI** specification if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
5. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labeled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.
6. All suppliers are subject to inspection and approval before acceptance. Manufacturer/supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
7. The Director ICAR-NRCL reserves the right to modify the quantity specified in this enquiry as per actual requirement.
8. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rate quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Prices quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.

9. In case the items in the enquiry are covered by any rate contract or running contract finalized by the DGS&D or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the PC rates outside rate contract.
10. Payment of sales tax is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding CST/ST is recorded in the quotation, the CST/ST will be considered as included.
11. Delivery period required for supplying the material should be invariably specified in the quotation.
12. In case your quotation is accepted and order is placed on you, the supply against the order should be made within the period stipulated in the order. The Government of India reserves the right to recover any loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @1/2% (half percent) of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
13. If the deliveries are not maintained and due to that account procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
14. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction within the Municipal limit of Muzaffarpur only.
15. Our normal payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition. No advance payment will be made for the supply of material.
16. The Prices shall be quoted in Indian Rupees only.
17. Each bidder shall submit only one quotation.

18. This Institute will not be responsible for any loss and damage of articles in transit.
19. Payment shall be made on submission of the pre-receipted bill in duplicate after satisfactory completion and installation of the supplied goods/items within a month.
20. **Liquidated Damages:-** An amount at the rate of 0.5 % per week or part thereof subject to a maximum of 10 % of the cost will be deducted from your bill for delayed supply.
21. **Force majeure:-** A party shall not be liable for any failure of or delay in the performance of this agreement for the period that such delay is due to causes beyond its reasonable control, including but not limited to acts of God, War, Strikes or Labor disputes, embargo government order or any other force majeure event.
22. The bidder should submit the following credentials is a separate sheet along with quotation.
- (a) **Full contact details of the firm.**
 - (b) **Service Tax No./GST No./VAT/TAN**
 - (c) **PAN No.**
 - (d) **If it is Authorized dealer/Manufactures, then enclose documentary evidence for the same.**
 - (e) **Enclose copies of supply order of Government Departments, if any.**
- 23 . The Director ICAR-NRC on Litchi, Muzaffarpur reserves the right for cancellation of quotation (S) at any time without assigning any reason.

Yours' faithfully,

Administrative Officer

ICAR-NRCL, Muzaffarpur

Abhishek.yadav@icar.gov.in



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Financial bid

<u>Description and Specification</u>	<u>Qty.</u>	<u>Price quoted</u> (Both In words and figures both)	<u>Cost of packing, forwarding other incidental cost</u>	<u>Taxes, if any</u>	<u>Total cost at destination</u> ICAR-NRCL, Muzaffarpur (Both in words and figure)
		(A)	(B)	(C)	(A+B+C)
Talcum Powder, Micronized, Bio-fertilizer grade having magnesium and silica for application in soil	16 tonnes				
<u>Total cost in words –(Rupees.....)</u>					
Note: The total cost quoted should be in lump sum.					
<u>Delivery Schedule:</u>					

Note:

1. If any of the column (B) or (C) is left empty it will be assumed that the prices quoted are inclusive of cost of packing, forwarding, incidental cost and taxes.
2. The total cost is the final cost of the product at destination i.e. ICAR-NRC on Litchi, Muzaffarpur inclusive of cost of packing, loading, unloading, transport cost, taxes or any incidental cost.

I/we have read and understood the terms and condition of the contract carefully and agree to abide by it.

I/we have not been debarred by any govt./Undertaking.

Signature of the Supplier



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Technical Bid

To qualify in the Technical Bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria:-

- (a) Valid registration certificate of the firm of the Govt./State Govt.
- (b) Manufacturer Authorization Certificate from the principal must be attached by Local Authorized Dealer if applicable.
- (c) Copy of PAN card.
- (d) Copy of VAT/CST /GST Number.
- (e) The technical bid should be accompanied by Demand draft of Rs.5,000/- (Rupees five thousand only) for EMD or valid NSIC/SSI exempting Certificate.
- (f) Copy of Income Tax Return Acknowledgement for last Three years.
- (g) The technical bid should be accompanied by Demand draft of Rs.1,000/- (Rupees one thousand only) for Tender fee.