



भा.कृ.अनु.प.–राष्ट्रीय लीची अनुसंधान केन्द्र

ICAR-NATIONAL RESEARCH CENTRE ON LITCHI

An ISO 9001:2008 Certified Institute

(भारतीय कृषि अनुसंधान परिषद, कृषि मंत्रालय)

(Indian Council of Agricultural Research, Ministry of Agriculture)

मुशहरी प्रक्षेत्र, मुशहरी, मुजफ्फरपुर-842002 (बिहार) भारत

Mushahari Farm, Mushahari, Muzaffarpur - 842002 (Bihar) India

Ph: 0621-2289475, 2281162

Fax: 0621-2281162

F.No. 12-1(24)/P&S/2017-18/Farm Volume-I

Dated: 18.09.2018



Notice Tender (NRCL-02/2018/Hiring of JCB) through e-Procurement (Tender Notice for Annual Rate Contract for hiring of different machineries/implements at ICAR NRC on Litchi Muzaffarpur

The Director, ICAR-NRCL, Muzaffarpur invites online bids under two bid systems from the eligible and qualified bidders for hiring of following machineries as and when required basis at this Institute under Annual Rate Contract (for a period of one year and the Contract can be extended further one year time subject to mutual consent/agreement on the same terms and conditions.

Sl. No.	Description of items	Approx Quantity	Delivery Schedule
1.	JCB	600 hours	The machine is to be hired as and when required basis
2.	Tractor with trolley within farm	5000 trips	

Part-B

Sl. No.	Description of items	Approx Quantity	Delivery Schedule
1.	Tractor trolley/trip with soil from outside farm for repair of bunds (One trip approx. 100 CFT)	2000 Trips	The machine is to be hired as and when required basis

*Note: Please note that the Quantity here means the Quantity of anticipated drawal, which may vary as per actual need, during Contract period. One trip constitutes one completed to & fro movement between two points. The total area of ICAR NRCL is 40 ha.

1.	Tender ID	NRCL-02/2018/Hiring of JCB
2.	Tender Fee	Rs. 500/-
3.	EMD Deposit	Rs. 10000/-
4.	Performance Security	Rs. 20000/-

A. The tender form and other details are available on NRCL's website www.nrelitchi.org & CPPP. The interested registered Cab operators/registered Tour & Travel agency/firm of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time. Tenders are to be submitted only online though e-procurement portal <http://eprocure.gov.in/eprocure/app>.

B. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the Tender documents. Tenders sent by any other mode will not be accepted.

C. Any changes/modification in the tender inquiry will be intimated by corrigendum through www.eprocure.gov.in and www.nrclitchi.org only.

D. In case, any holiday is declared by the Government on the day opening, the tenders will be opened on the next working day at the same time. The Centre reserves the right to accept or reject any or all the tenders.

E. Tender fee and Bid Security (Earnest money Deposit): The interested firms are required to submit (in original) Tender Fee and Bid Security (EMD) in the form of Demand Draft/Pay Order from any commercial Bank in an acceptable form in favour of "ICAR Unit-NRCL, SBI Mushahari, Muzaffarpur" on or before last date/time of bid submission. Bids shall not be considered in case the Tender fee and Earnest money are not submitted before the closing date of tender. The bid security (EMD) will not bear any interest and the bid security (EMD) of unsuccessful tenderer would be refunded without any interest after finalization of the tender.

General Terms & Conditions

The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

1. A Pre-Bid Meeting will be organized for prospective Bidders to seek their feedback on Specification, Bid conditions, etc. & address them on 06 August 2018 at 3.00 PM

2. The tenderer is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tenders, he will not withdraw his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

3. The tenders are liable to be ignored if complete information as required is not given therein or if the particular asked for in schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a Sole Proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney of (iii) constituted attorney of the firm if it is a company.

4. If tenderer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.

5. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council/Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.

6. The rates quoted by each firm for contract in tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is a liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the

representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative of the tenderer, if any, may also be indicated.

7. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are, however, at liberty to submit Tenders for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

8. Performance Security: The EMD of the successful bidder will be converted into the performance security for a period of twelve months from the date of awarded contract. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss or property etc. caused by the personnel deputed by the agency. No interest will be paid on the security money deposited with the Institute.

9. No interest on security deposit and earnest money deposit shall be paid by the Institute to the Tenderer.

10. The GST, Labour welfare cess or any other tax which is as per the rules of the Govt., shall be deducted at source from time to time by government.

11. Decision of the Director of the Institute shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract, will be settled at his/her level by mutual consultation and in case of failure of settlement, the dispute shall be referred to the sole arbitrator to be appointed by the Director of the Institute. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.

12. Acceptance by the Institute will be communicated by FAX/Speed Post or any other form of communication. Formal letter of acceptance and work order of the tenders will be forwarded as soon as possible, but whichever communication is received earlier by the Contractor, should be upon immediately.

13. The evaluation of bids will be based on the lowest bid-price among the technically responsive bidders. While awarding the contract, the Institute may choose to delete certain items, if their respective bid-price appear to be unreasonable.

Other Terms & Conditions

Relating to Submission of Tenders:

1. Online Tenders are invited from the firms for entering into Annual Rate Contract for hiring of different machineries and implements as per schedule attached for a period of twelve months from the date of award of the contract.
2. No advance payment will be made but payment is assured within 30 days from the date of satisfactory receipt of supply and submission of your bill, subject to the condition that all the required formalities are accomplished before submission of bill.
3. Quantity (Hours) may be deleted/increased or decreased as per requirement, while placing the supply order.
4. The Director, ICAR-NRCL reserves right to accept either only Part 'A' or Part 'B' work separately or together. The tenderer is at its liberty to either quote for Part 'A' only or Part 'B' only or both Part 'A' & Part 'B' together.
5. The services will have to be completed within 30 days from the date of receipt of the respective order. Penalty will be imposed at 0.50% per day maximum upto 10% of the total cost of service to be provided, if services are not completed within in the scheduled time of mutual extended period. The Director, ICAR NRCL may cancel the contract and take recourse to other action as deemed appropriate once the total amount exceeds 10% of the contract amount.
6. Mandatory documents as per Appendix II shall be uploaded along with technical bids. These documents must be uploaded along with technical bid, failing which the technical bid will not be considered.
7. Tenderers are advised to inspect the site and its surroundings and satisfy themselves before submitting their tender as to the nature of the ground and sub-soil, the form and nature of the site, the means of access of the site, and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and paints, facilities for workers and all other services required for executing type of work and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and all the stories, tools and plant, etc., to be arranged by him by the Government and local conditions and other factors having a bearing on the execution of the work.
8. 2% of the total contract value will be charged if water & electricity is provided by this Institute.
9. Income-tax at the prescribed rate will be deducted from the bill of the executing agency/contractor.
10. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be rejected.
11. Tender Documents are not transferable.
12. The Institute will not be responsible for any loss or damage occurred during such work. Insurance if any required has to be done by the contractor at his own cost.
13. The agency to whom work has been awarded will be the principal employer for the labour force. This Institute will have no liability in this regard. The agency must ensure that the Labour are engaged in conformity with applicable labour laws of the land.

14. The labourers engaged should strictly follow the discipline and decorum of the Institute and the tendere will be liable for any loss or damage caused by his laburers to the Insititute property. The Institute will not be held responsible for payment of any compensation to the labourers engaged by him for any sort of things.

15. Implements/materials required for the above work should be provided by the contractor. The firm has to make their own arrangements for accommodation/food for the labourers. Then contractor shall pay all compensations etc., including accident compensations due to their labourers. The Institute will not be responsible for any claim by the labourers engaged by the firm.

16. Arbitration in respect of all disputes between the agency and the Institute in connection with the works shall be referred to the sole Arbitrator to be appointed by the council. The decision of the sole Arbitrator so appointed shall be final and binding on both the parties. Only courts in Patna shall have jurisdiction over any suit arising out of this transaction.

17. Tendering firm will be required to indicate their valid Income Tax/PAN no., GST numbers, Bank details for releasing of payment through RTGS etc.

18. The agency to whom work has been awarded will be the principal employer for the labour force. This Institute will have no liability in this regard.

19. The firm shall take necessary clearance if required from the concerned authorities for bringing soil from outside campus.

20. Conditional offers are liable to be rejected summarily.

21. The Director, ICAR NRC on Litchi, Muzaffarpur reserves all rights to accept or reject any of the quotations without assigning any reasons thereof.

22. The rate must be quoted for hiring of charges including POL, Labour Charges, etc. No extra charges will be borne by the Institute.

23. The payment will not be made for the breakdown of Machine or any fault occurred in the Machine during the execution of the work. The tenderer will repair his machinery at its own cost.

Dated _____

(Signature & Seal of Tenderer)

Annexure-II**Checklist of documents to be uploaded for technical bid**

Sl. No.	Checklist of documents to be uploaded.	Attached with Technical bid X not attached with technical bid
1.	Scanned copy to Tender Fee/Valid Exemption Certificate	
2.	Scanned copy of EMD/Valid Exemption Certificate	
3.	Registration Certificate	
4.	Last three years income tax returns	
5.	Certificate copy of PAN card.	
6.	Details of Bank Account	
7.	Service Tax/GST Registration Certificate issued by Government, etc.	
8.	Signed Agreement copy (Annexure-I)	

I/We certify that the facts stated above are true and undertake to submit any other testimonials certificates whenever called for in support of our statement. This application will not in any way construe as our claim for empanelment.

Date: _____

Place: _____

Authorized Signatory

Annexure “I”

Full Name & Address of the tenderer (in Addition to Post Box No., if any) (To be quoted in all communication to this office)	:	
Telephone No.	:	
Telegraphic Address/FAX/Cellular No.	:	
E-Mail Address	:	

From:

To,

**The Director,
ICAR-National Research Centre on Litchi
Mushahari Farm, Mushahari
Muzaffarpur-842002**

I/We have read and understood all the particulars regarding the general information and other terms and conditions of the Annual Rate Contract for Hiring of different machineries and implements for ICAR Unit-NRCL, Muzaffarpur and agree to provide the best services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in this Tender and I/We agree to hold to hold this offer open till 180 days. The rates quoted will be valid for a period of six months in the event of award to the Contract, as per the terms of the Contract. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

1. That I am proprietor/Managing partner/Managing Director/Director President of M/s _____ which is in the business of _____
2. I/We have understood these terms and conditions for the contract and shall provide the best services, strictly in accordance with these requirements.
3. The following Additional pages have been added to form a part of this tender, bearing Page Nos.: _____
4. Pay order/DD No. _____ of Rs. _____ drawn in favour of 'ICAR Unit NRCL, Muzaffarpur enclosed as earnest money required.
5. That the firm has not been blacklisted by any State or Central Ministry/Deptt of Government Organization.

Yours faithfully,

Signature & Seal of the Tenderer

Dated:

1st Witness with address _____

2nd Witness with address _____

Signature of witness

Financial Bid (Part 'A')
(This financial bid to be uploaded in financial bid with duly signed and seal)

To

The Director,
 ICAR NRC on Litchi,
 Mushahari Farm, Mushahari
 Muzaffarpur-842002

Sir,

I/We wish to submit our Tenders for Annual Rate Contract for hiring of different machineries/implement for NRCL-Litchi, Muzaffarpur on the following rates:

Sl No.	Particulars	Unit	Total Price (Rs.)		
			Qty (Approx)	Unit Price #	Total
(1)	(2)	(3)	(4)	(5)	(6)={ (4)x(5) }
1	JCB	Hour	600 hours		
2	Tractor with trolley within farm**	Trip	5000 trips		
				Sub Total	
				Goods and Service Tax	
				Grand Total	

* I/We fully understand that this quality will be taken into account, only for the purpose of evaluation/comparison of bids, and, that during actual implementation of contract, the actual quantity may vary as per actual demand.

** One trip constitutes one compete to & fro movement between two points. The total area of ICAR NRCL is 40 ha.

The rates quoted must include all charges. The Institute will not bear any extra charge under any circumstances.

I/We agree to forfeiture for the earnest money, if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.

I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature of Tenderer

Signature _____
Name & Address of the Firm _____
Telephone No. _____
Mobile No. _____

Financial Bid (Part 'B')

(This financial bid to be uploaded in financial bid with duly signed and seal)

To,

The Director
ICAR NRC on Litchi
Mushahari Farm, Mushahari
Muzaffarpur-842002

Sir,

I/We wish to submit our Tenders for Annual Rate Contract for hiring of different machineries/implement for NRC-Litchi, Muzaffarpur on the following rates:-

Sl. No.	Particulars	Unit	Total price (Rs.)		
			Qty (Approx.)	Unit Price #	Total
(1)	(2)	(3)	(4)	(5)	(6)={ (4)x(5) }
1	Tractor trolley/trip with soil from outside farm for repair of bunds (One trip approx. 100 cft)	Trip	2000 Trips		
				Sub Total	
				Goods and Service Tax	
				Grand Total	

* I/We fully understand that this quantity will be taken into account, only for the purpose of evaluation/comparison of bids, and, that during actual implementation of contract, the actual quantity may vary as per actual demand .

** One trip constitutes one complete to & fro movement between two points. The total area of ICAR NRCL is 40 ha.

The rates quoted must include all charges. The Institute will not bear any extra charge under any circumstances.

I/We agree to forfeiture of the earnest money, if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.

I/We have carefully read the terms and conditions of the tender and are agreed to abide by these in letter and spirit.

Signature of Tenderer

Signature _____
Name & Address of the firm _____
Telephone No. _____
Mobile No. _____